

Request to Remove Items from NeWAP Equipment Inventory

This form is to obtain approval for NeWAP equipment with a cost of \$1,500 to \$4,999.99

Agency: _____

Item Description: _____

Item Identification Number: _____

Acquisition Cost: _____ Acquisition Date: _____

Funding Source: _____ Compensating Award Number: _____

Reason for Removal:

Broken No Longer Used Obsolete Other _____

For Internal Use Only:

NeWAP Authorized Signature _____ Date: _____

Approved Not Approved

Agency Verification of Item Disposal

The item was appropriately disposed of or discarded: Yes No

Verified by: _____ Date of Disposal: _____

Verified by: _____ Date of Disposal: _____

A copy of the signed, verified Request to Remove Items from the NeWAP Equipment Inventory Form must be provided to the Nebraska Department of Environment and Energy following disposal.

A copy of the signed, verified Request to Remove Items from the NeWAP Equipment Inventory Form must be included in agency inventory file for possible future state and/or federal monitoring.

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