

Lead and Copper Drinking Water Sampling Instructions

Sample Kit Contents

- Return mailing label(s)
- Plastic bottles with lids
- Plastic bag and zip tie
- LCR Compliance Forms
- Lab Sample Submission Forms

LCR Compliance Forms

(Forms in Blue Need Returned to the Department)

- 1 – Sampling Instructions (this form)
- 2 – Sampling Season Outline
- 3 – Creating a Sample Site Plan
- **4 – Certification Form for Consumer Results Notification**
- **5 – Results Reporting Form**
- 6 – Homeowner Results Notice
- 7 - Homeowner as Sampler

In the case of missing items, please contact
Lab Customer Service at 402-471-3935.

Lead & Copper Sample Collection Instructions

Collection Timing & Location:

- Allow water to stagnate in the building for a minimum of 6 hours prior to sample collection.
- Avoid allowing stagnation time to exceed 8 hours.
- Sample only in a kitchen or bathroom.
- Use the cold water tap for filling the sample bottle.
- Do not remove the aerator from the faucet prior to sampling.
- Do not sample at faucets with any treatment device or softened water.
 - **Evidence of point-of-use or point-of-entry treatment may result in required re-sampling at another location.**

Sampling Protocols:

- Don't allow anything to touch the inside lip or cap of the sample bottle.
- Place the open bottle under the tap to immediately collect the sample on the first draw.
 - **Do not flush faucets prior to sample collection.**
- Fill the bottle to or little above the line and tighten the cap back onto the bottle.
 - **A minimum of 1 liter of water must be present or the sample will be rejected.**

Preparing Samples for Return Shipping:

- Place two (2) barcode labels on each lid and one (1) on each sample bottle.
- Complete the Sample Submission Form (SSF) using a [pen](#).
- SSF must include:
 - Sample site location by street address or name of approved sample site,
 - Tap sample location (kitchen or bathroom),
 - Date and time of sample collection,
 - Name of sample collector.

Returning Samples to State Lab:

- Ensure samples arrive at the lab **within 2 weeks** of collection.
- Lead and copper samples do not need to be refrigerated.
- Multiple bottles may be shipped together in a larger box.
- Sample kit(s) not returned to the State lab within 90 days will be billed for both kit cost and shipping fees.

Shipping Address by Carrier

United States Postal Service

Nebraska Health and Human Services
Public Health Environmental Laboratory
3701 S 14th St
PO Box 22790
Lincoln, NE 68542-2790

Private Shipping Service

Nebraska Public Health Environmental
Laboratory
3701 S 14th St
Lincoln, NE 68502