

# Request to Remove Items from Weatherization Vehicle Inventory

Agency: \_\_\_\_\_

Vehicle Description: \_\_\_\_\_

Vehicle Identification Number: \_\_\_\_\_

Acquisition Cost: \_\_\_\_\_ Acquisition Date: \_\_\_\_\_

Funding Source: \_\_\_\_\_ Compensating Award Number: \_\_\_\_\_

Date of Removal Request: \_\_\_\_\_ Odometer Reading: \_\_\_\_\_

Reason for Removal: \_\_\_\_\_  
Vehicle Current value: \_\_\_\_\_

Inoperable

No Longer Used

Excess Inventory

Other \_\_\_\_\_

Value Verified By: \_\_\_\_\_  
*(Attach Current Value Verification When Submitted)*

### For Internal Use Only:

NeWAP Authorized Signature \_\_\_\_\_ Date: \_\_\_\_\_

Approved

Not Approved

### Agency Sale Documentation

Number of Bids Received: \_\_\_\_\_ Advertising Costs: \_\_\_\_\_

High Bid: \_\_\_\_\_ Net Proceeds: \_\_\_\_\_

Title Verification Completed:  Yes  No

Proceed Distribution Intentions: \_\_\_\_\_

Verified by: \_\_\_\_\_ Date of Sale: \_\_\_\_\_  
*(Executive Director)*

Verified by: \_\_\_\_\_ Date of Sale: \_\_\_\_\_  
*(Weatherization Manager/Director)*

*A copy of the completed Request to Remove Items from Weatherization vehicle Inventory Form must be provided to the Nebraska Department of Environment and Energy Following Disposal.*

*A copy of the completed Request to Remove Items from Weatherization Vehicle Inventory Form must be included in agency inventory file for possible future state and/or federal monitoring.*

*This material was prepared with the support of the U.S. Department of Energy (DOE), Low Income Weatherization Assistance Program Grant. However, any opinions, findings, conclusions, or recommendations expressed herein are those of the author and do not necessarily reflect the views of DOE.*